


Hamb/Cul/322/01/2020
Consulate General of India
Hambantota

NOTICE INVITING TENDER

Consulate General of India, Hambantota invites Tender under two bid system from registered and authorized firms/agencies for providing Indian Musical Instruments to Consulate General of India, No. 107 B, New Road, Hambantota as per details given in the tender documents.

2. The interested firms/service agencies should submit the bids in two separate sealed covers, superscribed as "Technical Bid" and "Financial Bid". Both sealed covers should be put in a separate single envelope superscribed as "Tender No. Hamb/Cul/322/01/2020 for providing Indian Musical Instruments to Consulate to "Consulate General of India, Hambantota" and addressed to "Consulate General of India, No. 107 B, New Road, Hambantota". Please note that tender document will not be accepted after the expiry of stipulated date and time i.e. 27/12/2023 by 5.00 pm for the purpose, under any circumstances.
3. The Earnest Money Deposit (EMD) of INR 16,500/- or LKR 65,650/- in the form of Account Payee Demand Draft/Pay Order drawn in favour of "Consulate General of India, Hambantota" is required to be submitted along with tender bids.
4. The Technical Bids will be opened on 29/12/2023 by a Committee authorized by the Competent Authority of the Consulate General of India, Hambantota. The financial bids of only those bidders, whose Technical Bids are found responsive, shall be opened by the Committee authorized for the purpose. For any queries, please write to pic.hambantota@mea.gov.in
5. **If a firm does not mention any rates/charges, the bid shall be treated as unresponsive and will not be considered.**
6. The Competent Authority reserves the right to reject any or all the bids or cancel the tender, without assigning any reason and the decision of the competent authority of Consulate General of India, Hambantota shall be final and binding.


(Ashok Sharma)
Consul (HoC)
06.12.2023

Tender for Providing Indian Musical Instruments



**Consulate General of India
Hambantota**

No. Hamb/Cul/322/01/2020

Date: 06.12.2023

NOTICE INVITING TENDER (NIT)

**PROCUREMENT OF MUSICAL INSTRUMENTS FOR CONSULATE GENERAL OF INDIA,
HAMBANTOTA, SRI LANKA**

1. Quotations are invited from reputed and experienced companies/firms located in India or Sri Lanka for supply of Indian musical instruments.
2. The list of musical instruments along with quantities required are as follows:

SI No.	Name of musical instrument	Quantity
1.	Dholak	4
2.	Esraj	4
3.	Flute	10
4.	Harmonium	5
5.	Miridangam	5
6.	Shruti Box	1
7.	Sitar	5
8.	Tabla Set With Bag & Accessories	5
9.	Veena	1

3. Interested bidders are requested to submit their quotation for the above mentioned musical instruments along with good quality fiber boxes to keep the musical instruments.

It may also be ensured that logo of ICCR along with the name '**Consulate General of India, Hambantota**' must be invariably affixed on the boxes containing the musical instruments. The specimen of the logo and text to be affixed is given below for reference:



Indian Council for Cultural Relations
भारतीय सांस्कृतिक सम्बंध परिषद्

Consulate General of India, Hambantota

DESIRED SPECIFICATIONS :

The desired specifications of the above mentioned musical instruments are elaborated below:

S.No	Instrument	Specification
1	Dholak	<ul style="list-style-type: none">➤ The body or shell of the Dholak is made of sheesham or mango wood.➤ Weight- 8 KG➤ Diameter- 7 inches➤ Length- 20 inches➤ Surface Finish- Polish
2	Esraj	<ul style="list-style-type: none">➤ Tun Wood Made➤ Good quality Strings➤ Quality Leather➤ Professional Quality➤ Rose Wood Pegs➤ International Pitch (A = 440 Hz)➤ Rasin➤ Horse Hair Bow➤ Cover
3	Flute	C FLUTE <ul style="list-style-type: none">➤ Thickness- 11/64"➤ 39-40 flutes per foot
4	Harmonium (Vertical 3-Line Harmonium)	<ul style="list-style-type: none">➤ Wood - Kail➤ Reedboard Wood - Tun Wood➤ Reedboard Type - Vertical (3-Line)➤ 3 1/2 Octaves➤ 42 Key➤ 7-Fold Bellow➤ High Quality Set Of Brass Reeds Bass/Male/Female - Tuning = 440 Hz➤ Without stopper multifold bellow special heavy fitting, coupler, A440➤ international scale tuning harmonium.➤ A440 pitch - set of 3 "HARMONICA" reeds: 1 bass + 1 male + 1 Female➤ for rich sound 3 1/2 octaves total 42 keys coupler function.
5	Miridangam	<ul style="list-style-type: none">➤ Body should be hollowed piece of jackfruit wood about an inch thick.➤ The two mouths or apertures of the drum should be covered with a goatskin and laced to each other with leather straps along the length of the drum
6	Shruti Box	Electronic Shruti Box, Swar Sudha: <ul style="list-style-type: none">➤ Weight- 0.500 Kg➤ Length- 15 cm➤ Height- 13 cm➤ Width- 8 cm

7	Sitar	<ul style="list-style-type: none"> ➤ Length about 1.2 metres (4 feet) ➤ Deep pear-shaped gourd body ➤ A long, wide, hollow wooden neck ➤ Both front and side tuning pegs ➤ 20 arched movable frets.
8	Tabla Set with bag & accessories	<ul style="list-style-type: none"> ➤ Dugga Diameter - 9 inch. ➤ Brass Dugga -Weight : 2.500 kgs ➤ Dugga Made by Brass with chrome ➤ Handmade Dugga Puddi size: 9 - ¼i" ➤ Tabla Mouth Diameter - 5" ➤ Handmade Tabla Puddi Size: 5 - ½" ➤ Tabla Made by Sheesam Wood with Lequer ➤ Hammer made by Steel /Iron and Weight -500 grams ➤ Dugga Cover Made by Ply with Velvet Size : 9" ➤ Tabla Cover Made by Ply with Velvet Size : 7" ➤ Ring Set made by Velvet Size : 10" & Width Size: 2 - ½" ➤ Professional Fiber Box (coloured) with velvet ➤ Package contents: 1- Dugga, 1- Tabla, 2- Bottom rings, 2- Top cover & 1- Hammer with Fiber Box
9	Veena	<ul style="list-style-type: none"> ➤ The Veena should be 1.5m long and should be made from jackwood. ➤ Should have a large round body with a thick, wide neck, the end should be carved into the head of a dragon. ➤ The Veena should have 24 metal frets embedded in hardened bees-wax, mixed with charcoal powder. ➤ Long-necked, pear-shaped lute, but instead of the lower gourd of the North Indian design, it has a pear-shaped wooden piece. ➤ Has 24 frets, four melody strings, and three drone strings

TERMS AND CONDITIONS:

4. The terms and conditions for Mission's proposal are elaborated below. The prospective bidders may examine the terms and conditions carefully and submit their quotations if they feel confident that their firm/company can meet the desired requirements of high quality and time bound transportation.

(a) The firm should have minimum 10 years experience in supplying to Government Offices/Institutions or manufacturing the Musical Instruments. Documents in support to the same must be submitted with the quotation.

(b) The validity of the quotations, i.e. rates quoted, should be valid for a period of one year from the dates of intimation / approval by Consulate General of India, Hambantota.

(c) For Companies from India, the firms should have been registered with MSME and copy of the same must be submitted with the quotation. OEM Certificate should also be

submitted with the quotations. For Companies from Sri Lanka a Copy of Business Registration Certificate should be submitted with the quotation.

- (d) No additional packing charges will be paid to the suppliers.
- (e) The quotation should include the rate of fiber boxes (coloured) with cushioning and locking system of each instrument. It may be ensured by the company/firm that the fiber boxes provided with the musical instruments should be sturdy and of good quality.
- (f) The bill of the firm will be settled only after confirmation that the musical instruments supplied are received in good condition and are as per the specifications elaborated in this Notice Inviting Tender. It may be noted that in case, the instruments supplied by the company/firm are not as per desired specification or arrive in a broken condition, the responsibility and the cost of transportation of taking back the instruments from Consulate General of India, 107-B, New Rd, Hambantota, Sri Lanka and for supplying new music instruments lies entirely with the company/firm supplying the musical instruments.
- (g) The costs and arrangement of transportation from the firm's warehouse to the Consulate General of India, 107-B, New Rd, Hambantota, Sri Lanka has to be borne by the prospective company/firm supplying the musical instruments. The amount for transportation should be shown separately in the quotations as per the performa.
- (h) The bids should be submitted in sealed envelopes. Envelopes should indicate the name and address of the tenderer to identify the bid and to enable the bid to be returned unopened in case it is declared 'late' or 'rejected'. Offers received through Fax/E-mail or through open letter shall be ignored.
- (i) Tenders received late/ delayed after prescribed closing time due to any reason whatsoever will not be accepted under any circumstances.
- (j) The Bids must be valid up to one year from the date of opening of the bid.
- (k) Tender must specify number of days required to supply the above items after award of tender.
- (l) Necessary documents supporting the fulfillment of all terms and conditions as elaborated above need to be submitted by the prospective bidder company/firm along with the quotations.
- (m) **Submission of Bids:** The bids should be submitted in two sealed envelopes (**Envelope A " Technical Bid Documents", Envelope B - "Financial Bid Documents"**). The two envelopes containing 'A' & 'B' must be duly superscripted with the above titles and put in another sealed envelop superscripted with the title "Supply of Indian Musical Instruments to Consulate General of India, Hambantota". Bids may be submitted in two different envelopes as per details given below: -



TECHNICAL BID:

The first sealed envelope (marked as Envelope "A" and superscripted as Technical Bid) should contain following documents regarding technical specifications of the company.

Sr. No.	Company's eligibility criteria	Remarks
(a)	Company Registration	Proof of registration may be submitted. In case of Indian Companies MSME may be submitted.
(b)	Warranty	Must be mentioned in the technical bid.
(c)	An undertaking that the company agrees to the terms and conditions of the Tender documents.	Signed undertaking may be submitted.

II. **FINANCIAL BID:** The second envelope (marked as Envelope "B" and superscripted as **Financial Bid**).

III. Both the sealed envelopes should be placed in the main sealed envelope superscripted "**Supply of Musical Instruments for Consulate General of India, Hambantota**" addressed to the Head of Chancery, Consulate General of India, Hambantota, 107 B, New Road, Hambantota-82000 and must reach Consulate General of India before last date of submission of bids.

5. Important schedules and dated are as under:

Events	Date
Notice Inviting Tender	06.12.2023
Starting date of Tender submission	06.12.2023 (05.00 p.m.)
Last date of Tender Submission	27.12.2023 (05.00 p.m.)
Date of opening of tender	29.12.2023 (F/N)
Venue for opening tender	107 B, New Road, Hambantota, Sri Lanka

6. Any clarification / information regarding this tender notice may be obtained by email at pic.hambantota@mea.gov.in

7. Terms of payment are subjected to negotiations, if the estimates are accepted.

8. Consulate General of India, Hambantota reserves the right to reject any or all bids without assigning any reasons, if not found suitable.


Earnest Money Deposit/Bid Security Deposit:

9. The prospective bidders must submit Earnest Money Deposit/Bid Security Deposit of the amount of INR 16,500/-or equivalent in LKR. 65,650/- in the form of Fixed Deposit Receipt or Bank guarantee from any of the Government/ Commercial Bank. The instrument should be valid for a period of at least ninety days beyond the final bid validity period.

PERFORMANCE GUARANTEE:

10. At the time of award of contract, the companies shall be required to submit performance guarantee in the form of banker's cheque, bank draft or bank guarantee equal to 3% of the value of the contract. The Performance Guarantee shall remain valid for a period of two months beyond the date of completion of all contractual obligations. This performance guarantee instrument has to be couriered/submitted in person by the company/firm to Consulate General of India, Hambantota at their own cost.

The Competent Authority reserves the right to reject any or all the bids without assigning any reason and the decision of the competent authority of the Consulate General of India, Hambantota shall be final and binding


(Ashok Sharma)
Consul (HoC) 08/12/23

Annexure -1

**Format for Submitting the Financial Bid
(To be submitted in a separate sealed cover superscribed as "Envelope B -
Financial Bid")**

BID No. Hamb/Cul/322/01/2020

Date:

To,
**Head of Chancery
Consulate General of India
No. 107 B, New Road
Hambantota**

FINANCIAL BID

Musical Instruments:

S. N.	Description	Qty.	Unite Price in INR/ LKR	VAT/Taxes as applicable	Total Price in INR/LKR
1					
2					
3					
Transportation Cost					
Total Amount (in INR/LKR)					

*Please note that delivery of the items is to be made at the premise of Consulate General of India, Hambantota. Please clearly mention if there is any additional delivery charge.

(Total Rupees in words.....)

Yours faithfully,

(Signature of Authorized Signatory)

Name: Designation:

Company seal:

Annexure-2

PROFORMA OF BANK GUARANTEE

(on non-judicial paper of appropriate value)

To,
Head of Chancery
Consulate General of India
No. 107 B, New Road
Hambantota

BANK GUARANTEES NO:

DATE:

Dear Sir(S)

This has reference to the Work Order No. Dated having been placed by Consulate General of India, Hambantota with M/s for.....

The conditions of this order provide that the Contractor shall, Arrange to carry out the services listed in the said order by the Client, as per details given in said order, and

- a. Arrange for the service support and provide the items to the Client on site as per the work order and bid documents.

M/s has accepted the said work order with the terms and conditions stipulated therein and have agreed to issue the performance bank guarantee on their part, towards promises and assurance of their contractual obligations vide the work order No. M/s. holds a current account with us and has approached us and at their request and in consideration of the promises, we hereby furnish such guarantees as mentioned hereinafter.

Consulate General of India, Hambantota shall be at liberty without reference to the Bank and without affecting the full liability of the Bank hereunder to take any other undertaking of security in respect of the Contractor's obligations and /or liabilities under or in connection with the said contract or to vary the terms vis-a-vis the Contractor or the said contract or to grant time and or indulgence to the Contractor or to reduce or to increase or otherwise vary the prices or the total contract value or to forebear from enforcement of all or any of the obligations of the Contractor under the said contract and/or the remedies of the Consulate General of India, Hambantota under any security(ies) now, or hereafter held by the Consulate General of India, Hambantota and no such dealing(s) with the Contractor or release or forbearance whatsoever shall have the effect of releasing the bank from its full liability of the Consulate General of India, Hambantota hereunder or of prejudicing right of the Consulate General of India, Hambantota against the bank.



This undertaking guarantee shall be a continuing undertaking guarantee and shall remain valid and irrevocable for all claims of the Consulate General of India, Hambantota and liabilities of the Contractor arising upto and until date.....

Your right to recover the said sum of
.....only) from us in manner aforesaid will not be affected/or suspended by reason of the fact that any dispute or disputes have been raise, the said M/s..... /or that any dispute or disputes are pending before any officer, tribunal or court or Arbitrator.

Our liability under this guarantee is restricted to (.....Only) Our guarantee shall remain in force until unless a suit action to enforce a claim under guarantee is filed against us within six months from (which is date of expiry of guarantee) all your rights under the said guarantee shall be forfeited and we shall be relieved and discharged from all liabilities there under.

We have power to issue this guarantee in your favour under Memorandum and Articles of Association of our Bank and the undersigned has full power to do under the power of Attorney dated.....

Notwithstanding anything contained herein:

- 1 Our liability under this guarantee shall not exceed ... (in words)
- 2 This bank guarantee shall be valid up to.....& unless a suit for action to enforce a claim under guarantee is filed against us within six months from the date of expiry of guarantee. All your rights under the said guarantee shall be forfeited and we shall be relieved and discharged from all liabilities there after i.e. after six months from the date of expiry of this Bank guarantee.
- 3 We are liable to pay the guaranteed amount or any parts thereof under this bank guarantee only and only if you serve upon us a written claim or demand on or before
- 4 The Bank guarantee will expire on

Granted by the Bank

Yours faithfully,

For (.....)

SEAL OF THE BANK
Authorized Signatory

